



## **FORWARD PLAN OF KEY DECISIONS**

**1 June 2010 - 30 December 2010**

Paul Carter  
Leader of the County Council  
18 May 2010

**This Edition of the Forward Plan Supersedes ALL Previous Editions**

## FORWARD PLAN OF KEY DECISIONS

Each month the Council publishes a forward plan of key decisions expected to be taken during the following four months.

**A “key decision” means an executive decision which is likely to:-**

- (a) result in the Local Authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authorities budget for the service or function to which the decision relates;**
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the area of the local authority.**

Preparation of the Forward Plan helps the Council to programme its work and ensures compliance with the Local Government Act 2000. Every month, the period covered by the Plan will be rolled forward by one month and the plan will be republished.

The Plan outlines the consultation that is proposed in respect of future decisions and who members of the public should contact to make comments on any particular item (column 6). Members of the public are entitled to obtain copies of the documents that will be relied upon when a decision is taken (column 7), unless they are Exempt within the meaning of the Local Governments Act. These documents will be published on the Council’s web site at [www.kent.gov.uk](http://www.kent.gov.uk) at least five days before the decision is due to take place. Paper copies will be made available by contacting Andrew Ballard – by telephone 01622 694297 or via [andrew.ballard@kent.gov.uk](mailto:andrew.ballard@kent.gov.uk)

The matter to be decided	Who will take the decision (see notes)	When the decision will be taken	The groups that will be consulted	How the consultation will be done	Who people should contact to make comments (see notes)	Documents that will be relied on when the decision is taken
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### CHIEF EXECUTIVES DIRECTORATE

Decision on revenue roll forwards of 2009-10 over/underspends - 10/01466	Cabinet	Between June 2010 and July 2010	Internally only	N/a	Lynda McMullan, Director of Finance	2009-10 outturn report to be taken to June Cabinet (and
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					Or Andy Wood, Head of Financial Management andy.wood@kent.gov.uk 01622 694622	possibly also Revenue and capital monitoring exception report to be taken to July Cabinet)
Authorisation for the Executive Director Strategy, Economic Development & ICT, to negotiate and execute legal agreements for the Kent Thameside Strategic Transport Programme and establish its governance and management structure (in consultation with the Executive Director Environment Highways & Waste and the Director of Law & Governance).10/01489	Cabinet Member for Regeneration & Economic Development  Cabinet Member for Environment, Highways & Waste  Cabinet for Finance	July 2010	Local Members (Dartford and Gravesham). County Finance Director  Dartford Borough Council Gravesham Borough Council  Highways Agency Department for Transport Homes & Communities Agency	Circulation of Draft Report for Form B after <b>6<sup>th</sup> May</b> .	Stephen Dukes	Decision 07/01108 Economic Appraisal for Kent Thameside Strategic Transport Programme, September 2009.
As part of our Better WorkPlaces programme, KCC is not renewing the lease on 17 Kings Hill Avenue. 10/01493  The subsequent relocation of staff may require a key decision before the building is vacated in December 2010.	Cabinet Member For Corporate Support Services And Performance Management	July to December 2010	Staff in 17 Kings Hill Avenue and other affected buildings  Recognised unions  Corporate Policy Overview Committee  Better WorkPlaces Steering Group	Formal consultation Routine board/group meetings Informal discussion  Documentary proposals	Tanya Oliver <a href="mailto:tanya.oliver@kent.gov">tanya.oliver@kent.gov</a> 01622 694817  Thomas Molloy <a href="mailto:thomas.molloy@kent.gov">thomas.molloy@kent.gov</a> 01622 221310  Paula Rixon <a href="mailto:paula.rixon@kent.gov">paula.rixon@kent.gov</a>	Business Case  Project Plan  Detailed proposals on relocations  (all under development)

					01622 696934	
A2 Cyclopark project – to seek approval to award contracts and legal agreements in order to deliver the Cyclopark project by spring 2012 – 10/01494	Cabinet Member for Regeneration and Economic Development or Cabinet Member for Environment Highways and Waste	Award of contracts from July 2010 onwards to 2012; likely to be 5 contracts totalling up to £9million	Project Advisory Group Cabinet Members Director of Environment, highways and Waste Director of Economic Development Directorate Finance Manager	Report to PAG Report to Cabinet Members	Val Hyland x1373 or Laurence Tricker 01474 338813	Tender documents for each contract will be provided (exempt As commercially sensitive) together with the PAG recommendation from May 2009 and subsequent PAG and Cabinet Members reports and recommendations, plus detailed costings for the project
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Tendering of the KCC Asbestos Surveys & Resultant works framework - 10/01487	Cabinet Member for Corporate Support Services and Performance Management	September 2010	<ul style="list-style-type: none"> <li>Building Maintenance &amp; Minor Works team – KCC Property Group</li> <li>Health &amp; Safety Board</li> </ul>	By regular updates, verbal and written reports	Terry Whitlock Lynn Keeley	Exempt

- KCC Directorates

### CHILDREN, FAMILIES & EDUCATION DIRECTORATE

Proposal to close Linden Grove Primary School and replace it with a primary provision in the Ashford Academy; and to relocate the Ray Allen Centre to new facilities within the locality - 10/01467	Cabinet Member for Children, Families and Education	Between June 2010 and July 2010	Circulation list to include: MP, Local Members, Local Councils, Parents, Staff, Pupils, Professional Associations and Diocesan Boards of Education. A report was presented to School Organisation Advisory Board (SOAB) on 8 January 2009 seeking permission to consult. A report will be presented to SOAB in June / July 2010.	Consultation will be carried out in accordance with KCC policy and The School Organisation (Establishment and Discontinuance of Schools) Regulations 2007.	David Adams Area Children's Service Officer	None.
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Key Stage 4 Alternative Curriculum Education Provision - 10/01456	Cabinet Member for Children, Families and Education	May 2010	KCC Legal Dept and Human Resources	N/a	Simon Fox Head Of Ks4 Alternative Provision	Outcome of Tenders Exempt
BSF waves 7 and 8 - approval to submit a readiness to deliver for wave 7 and 8 - 10/01476	Cabinet	Between June 2010 and September 2010	N/a	N/a	Grahame Ward Director - Capital Programme & Infrastructure	Affordability sections Exempt

					Rebecca Spore Head Of Ppp/pfi	
Ellington/ Hereson Variation - approval of the affordability position, to submit Final Business case, and following approval to enter into contracts - 10/01477	Cabinet	Between June 2010 and September 2010	N/a	N/a	Grahame Ward Director - Capital Programme & Infrastructure  Rebecca Spore Head Of Ppp/pfi	Affordability sections Exempt
Batch 2 Academies - approval to submit the Outline Business Case to Partnerships for Schools/DCSF for the Knole Academy and proceed through the New Project Approval Process - 10/01478	Cabinet	Between July 2010 and October 2010	N/a	N/a	Grahame Ward Director - Capital Programme & Infrastructure  Rebecca Spore Head Of Ppp/pfi	Affordability sections Exempt
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Kent BSF Wave 6 - approval of the strategy for change (part 1 and 2) for submission to Partnerships for Schools/DCSF and the issue of ISOP packs to the Kent Local Education Partnership and proceed through the New Project Approval Process (stage 1) – 10/01480	Cabinet	Between July 2010 and September 2010	N/A Internal only.	N/a	Grahame Ward Director - Capital Programme & Infrastructure  Rebecca Spore Head Of Ppp/pfi	Affordability sections Exempt
Kent BSF Wave6 Outline Business Case - approval to submit to Partnerships for Schools/DCSF, set affordability parameters - 10/01480	Cabinet	Between September 2010 and	N/a	N/a	Grahame Ward Director - Capital Programme & Infrastructure	Affordability sections Exempt

		October 2010			Rebecca Spore Head Of Ppp/pfi	
Duke of York Academy – Approval to submit Outline Business Case to Partnerships for Schools/DCSF and commence Procurement from the National Framework to select a Contractor to deliver the Academy works - 10/01481	Cabinet	Between September 2010 and November 2010	N/a	N/a	Grahame Ward Director - Capital Programme & Infrastructure  Rebecca Spore Head Of Ppp/pfi	Affordability sections Exempt
Batch 2 Academies - approval to submit the Outline Business Case to Partnerships for Schools/DCSF for the Christchurch Academy and proceed through the New Project Approval Process - 10/01482	Cabinet	Between September 2010 and September 2010	N/a	N/a	Grahame Ward Director - Capital Programme & Infrastructure  Rebecca Spore Head Of Ppp/pfi	Affordability sections Exempt
<b>The matter to be decided</b>	<b>Who will take the decision (see notes)</b>	<b>When the decision will be taken</b>	<b>The groups that will be consulted</b>	<b>How the consultation will be done</b>	<b>Who people should contact to make comments (see notes)</b>	<b>Documents that will be relied on when the decision is taken</b>
Batch 2 Academies - approval to submit the Outline Business Case to Partnerships for Schools/DCSF for the John Wallis Church of England Academy and proceed through the New Project Approval Process - 10/01483	Cabinet	Between September 2010 and December 2010	N/a	N/a	Grahame Ward Director - Capital Programme & Infrastructure  Rebecca Spore Head Of Ppp/pfi	Affordability sections Exempt
Batch 2 Academies - approval of appointment of Preferred Bidder to deliver the Batch 2 Academies and to	Cabinet	Between September 2010 and	N/a	N/a	Grahame Ward Director - Capital Programme &	Affordability sections Exempt

<p>progress to the finalisation of the Final Business Case - 10/01484</p>		<p>October 2010</p>			<p>Infrastructure Rebecca Spore Head Of Ppp/pfi</p>	
<p>Proposed change of age-range for Newington CE Primary School, Sittingbourne by the closure of the maintained nursery unit from 24 April 2011 - 10/01485</p>	<p>Cabinet</p>	<p>Between November 2010 and December 2010</p>	<p>Circulation list to include; MP, Local Members, Local Councils, Parents, Staff, Governors, Professional Associations, Diocesan Boards of Education, Local Childcare Providers. Consultation through the publication of a public consultation document, email and information on the KCC website</p>	<p>Consultation will be carried out in accordance with KCC policy and The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007. A report will be presented to School Organisation Advisory Board (SOAB) on 14 July 2010 seeking permission to consult. A report will be presented to SOAB in November / December 2010</p>	<p>Alison Osborne Area Children's Services Officer</p>	<p>None.</p>



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### COMMUNITIES DIRECTORATE

Proposal from central Government (Department of Business innovation and Skills) that with other Local Authorities Kent County Council become the Lead Accountable Body for Informal Adult Learning (IAL) and from 2011 receive the IAL 'Safeguard' funding	Cabinet Member for Communities	July 2010	N/a	N/a	Judy Doherty Policy Manager	The Learning Revolution (Govt White Paper March 2009), Councillors Concise Guide to Informal Adult Learning and LAB. (pub. LGA 3 Feb 2010)
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### ENVIRONMENT, HIGHWAYS & WASTE DIRECTORATE

Award Of 'Highways Maintenance Works 2010-11' Contract * - 10/01486  The purpose of this contract is to market test the 2010-11 carriageway resurfacing programme managed by KHS against works undertaken through the existing Network Management Term Maintenance Contract	Cabinet Member for Environment, Highways and Waste	July 2010	N/a	N/a	Behdad Haratbar Head Of Countywide Improvements	Tender Assessment & Recommendation Report
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**ADULT SOCIAL SERVICES  
DIRECTORATE**

Approval for a new service model for people with a Learning Disability in the Maidstone District - 10/01454	Cabinet Member for Adult Social Services	June 2010	Service users, parents carers, staff, trade unions and other key stakeholders have all been consulted over the new service model over recent months	Meetings, discussion groups with advocates, correspondence including a briefing pack and website	Simone Bullen Project Manager	None.
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NOTES

1. The identity of decision-takers is as follows:

- Mr Paul Carter            Leader of the Council
- Mr Alex King            Deputy Leader of the Council and Cabinet Member for Localism & Partnerships
- Mr John Simmonds      Cabinet Member for Finance
- Mrs Sarah Hohler       Cabinet Member for Children, Families and Education
- Mr Nick Chard           Cabinet Member for Environment, Highways and Waste
- Mr Alan Marsh           Cabinet Member for Public Health & Health Reform
- Mr Kevin Lynes          Cabinet Member for Regeneration and Supporting Independence
- Mr Mike Hill             Cabinet Member for Community Services
- Mr Graham Gibbens      Cabinet Member for Adult Social Services
- Mr Roger Gough         Cabinet Member for Corporate Support Services & Performance Management

2. Cabinet = a Cabinet meeting and a collective decision

Council = a meeting of the full Council and a collective decision = all Members of the Council

All Members can be contacted by writing to Kent County Council, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ

**3. How to make comments:**

The following officers can be contacted by writing to Kent County Council, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ

Lynda McMullan – [Lynda.mucmullan@kent.gov.uk](mailto:Lynda.mucmullan@kent.gov.uk)

Andy Wood – [andy.wood@kent.gov.uk](mailto:andy.wood@kent.gov.uk)

Terry Whitlock – [terry.whitlock@kent.gov.uk](mailto:terry.whitlock@kent.gov.uk)

Lynn Keeley – [lyn.keeley@kent.gov.uk](mailto:lyn.keeley@kent.gov.uk)

Simon Fox – [simon.fox@kent.gov.uk](mailto:simon.fox@kent.gov.uk)

Graham Ward – [graham.ward@kent.gov.uk](mailto:graham.ward@kent.gov.uk)

The following officers can be contacted by writing to Invicta House, County Hall, Maidstone, Kent, ME14 1XX

Judy Doherty – [judy.doherty@kent.gov.uk](mailto:judy.doherty@kent.gov.uk)

Behdad Haratbar – [behdad.haratbar@kent.gov.uk](mailto:behdad.haratbar@kent.gov.uk)

The following officers can be contacted by writing to Kings Hill, 17 Kings Hill Avenue, West Malling, Kent ME19 4UL

Simon Bullen – [simon.bullen@kent.gov.uk](mailto:simon.bullen@kent.gov.uk)

The following officers can be contacted by writing Kroner House, Eurogate Business Park, Ashford, Kent, TN24 8XU

David Adams – [david.adams@kent.gov.uk](mailto:david.adams@kent.gov.uk)

The following officers can be contacted by writing to Clover House, John Wilson Business Park, Thanet Way, Whitstable, Kent, CT5 3QZ

Alison Osborne – [Alison.osborne@kent.gov.uk](mailto:Alison.osborne@kent.gov.uk)